



Universidad de Valladolid

APPLICANT'S GUIDE

ERASMUS+ 2017-1-ES01-KA107-036589

INTERNATIONAL CREDIT MOBILITY

2ND CALL FOR APPLICATIONS – INCOMING MOBILITY

1. INTRODUCTION – ERASMUS + PROGRAMME

Erasmus+ is the EU Programme in the fields of education, training, youth and sport for the period 2014-2020.

Projects under this Action promote transnational mobility activities targeting students and academic and administrative staff aiming to:

- Support students in the acquisition of learning outcomes (knowledge, skills and competences) with a view to improving their personal development, their involvement as considerate and active citizens in society and their employability in the European labour market and beyond
- Support the professional development of those who work in Higher Education
- Enhance notably the participants' foreign languages competence
- Raise participants' awareness and understanding of other cultures and countries, offering them the opportunity to build networks of international contacts, to actively participate in society and develop a sense of European citizenship and identity
- Increase the capacities, attractiveness and international dimension of universities
- Ensure a better recognition of competences gained through the learning periods abroad
- Enhance the attractiveness of higher education in Europe
- Support the internationalisation, attractiveness quality, equity of access and modernisation of higher education institutions outside Europe in view of promoting the development of Partner Countries
- Promote the development and external policy objectives and principles including national ownership, social cohesion, equity, proper geographical balance and diversity. Special attention will be given to the least developed countries as well as to disadvantaged students from poor socio-economic backgrounds and to students with special needs

All the information concerning the Erasmus + Programme can be found in:
http://ec.europa.eu/programmes/erasmus-plus/sites/erasmusplus/files/files/resources/erasmus-plus-programme-guide_en.pdf



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2. INTERNATIONAL CREDIT MOBILITY PROJECT COORDINATED BY THE UNIVERSITY OF VALLADOLID:

This project coordinated by the University of Valladolid since 2015 is financed by the European Commission, through the Erasmus + Programme. Its main objectives are to establish cooperation links with partner countries as well as to exchange undergraduate, master and doctorate students and academic / administrative staff from the University of Valladolid and the Partners

The Partners are:

Acronym	Name	Country
UET	EUROPEAN UNIVERSITY OF TIRANA	Albania
UNITIR	UNIVERSITY OF TIRANA	Albania
UNAM	UNIVERSIDAD NACIONAL DE MISIONES	Argentina
SHSU	SHIRAK STATE UNIVERISTY FOUNDATION (SHSU)	Armenia
YSU	YEREVAN STATE UNIVERSITY	Armenia
BRUSOV	YEREVAN BRUSOV STATE UNIVERSITY OF LANGUAGES AND SOCIAL SCIENCES	Armenia
ASPU	KHACHATUR ABOVIAN ARMENIAN STATE PEDAGOGICAL UNIVERSITY	Armenia
GSU	GAVAR STATE UNIVERSITY	Armenia
NU	NAKHCHIVAN UNIVERSITY	Azerbaijan
MSUAZ	MINGACHEVIR STATE UNIVERSITY	Azerbaijan
BHOS	BAKU HIGHER OIL SCHOOL	Azerbaijan
ATMU	AZERBAIJAN TOURISM AND MANAGEMENT UNIVERSITY	Azerbaijan
UB	UNIVERSITY OF BELIZE	Belize
FSGSU	FRANCISK SKORINA GOMEL STATE UNIVERSITY	Belarus
YKSUG	YANKA KUPALA STATE UNIVERSITY OF GRODNO	Belarus
MSUBY	EDUCATIONAL ESTABLISHMENT MOGILEV STATE A.KULESHOV UNIVERSITY	Belarus
BSPU	BELARUSKI DZIARZHAUNY PEDAGOGICHNY UNIVERSITET IMIA MAXIM TANK	Belarus
UATF	UNIVERSIDAD AUTÓNOMA TOMÁS FRÍAS	Bolivia

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UFFS	UNIVERSIDADE FEDERAL DA FRONTEIRA SUL	Brazil
UNILA	UNIVERSIDADES FEDERAL DA INTEGRAÇÃO LATINO - AMERICANA	Brazil
UNICV	UNIVERSIDADE DE CABO VERDE	Cape Verde
UNIMINDELO	UNIVERSIDADE DO MINDELO	Cape Verde
UFRO	UNIVERSIDAD DE LA FRONTERA	Chile
UCH	UNIVERSIDAD DE CHILE	Chile
UMAG	UNIVERSIDAD DEL MAGDALENA	Colombia
UO	UNIVERSIDAD DE ORIENTE	Cuba
CU	CAIRO UNIVERSITY	Egypt
AASTMT	ARAB ACADEMY FOR SCIENCE AND TECHNOLOGY AND MARITIME TRANSPORT	Egypt
UES	UNIVERSIDAD DE EL SALVADOR	El Salvador
FNU	FIJI NATIONAL UNIVERSITY	Fiji
USP	THE UNIVERSITY OF THE SOUTH PACIFIC	Fiji
USTM	UNIVERSITÉ DES SCIENCES ET TECHNIQUES DE MASUKU	Gabon
SSOUT	SULKHAN - SABA ORBELIANI TEACHING UNIVERSITY	Georgia
CULTD	CAUCASUS UNIVERSITY LTD	Georgia
ISU	ILIA STATE UNIVERSITY	Georgia
GTU	GEORGIAN TECHNICAL UNIVERSITY	Georgia
USAC	UNIVERSIDAD SAN CARLOS DE GUATEMALA	Guatemala
UNAH	UNIVERSIDAD AUTÓNOMA DE HONDURAS	Honduras
UWI	UNIVERSITY OF WEST INDIES	Jamaica
KUEF	KAZAKH UNIVERSITY OF ECONOMY, FINANCE AND INTERNATIONAL TRADE	Kazakhstan
ZBU	JSC ZHEKAZGAN BAIKONUROV UNIVERSITY	Kazakhstan
KAZNU	AL- FARABI KAZAKH NATIONAL UNIVERSITY	Kazakhstan
KATU	SIFULLIN KAZAKH AGRO TECHNICAL UNIVERSITY	Kazakhstan

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KEU	KYRGYZ ECONOMIC UNIVERSITY NAMED AFTER MUSA RUSKULBEKOV	Kyrgyzstan
UEE	UNIVERSITY OF ECONOMY AND ENTERPRISE	Kyrgyzstan
IAAU	ATATURK-ALATOO INTERNATIONAL UNIVERSITY	Kyrgyzstan
UNAN	UNIVERSIDAD NACIONAL AUTÓNOMA DE NICARAGUA MANAGUA	Nicaragua
UNN	UNIVERSITY OF NIGERIA	Nigeria
UNITECH	UNIVERSITY OF TECHNOLOGY	Papua New Guinea
UNI	UNIVERSIDAD NACIONAL DE ITAPUA	Paraguay
DUT	DURBAN UNIVERSITY OF TECHNOLOGY	South Africa
UWC	UNIVERSITY OF THE WESTERN CAPE	South Africa
UWITT	THE UNIVERSITY OF THE WEST INDIES UWI	Trinidad and Tobago
ENIC	NATIONAL ENGINEERING SCHOOL OF CARTHAGE, UNIVERSITY OF CARTHAGE	Tunisia
USfax	UNIVERSITÉ DE SFAX	Tunisia
UNFU	UKRAINIAN NATIONAL FORESTRY UNIVERSITY	Ukraine
NURE	KHARKIV NATIONAL UNIVERSITY OF RADIOELECTRONICS	Ukraine
CNUT	CHERNIHIV NATIONAL TECHNOLOGICAL UNIVERSITY	Ukraine
BNMU	BOGOMOLETS NATIONAL MEDICAL UNIVERSITY	Ukraine
IFNMU	STATE HIGHER EDUCATIONAL INSTITUTION IVANO FRANKIVSK NATIONAL MEDICAL UNIVERSITY	Ukraine
ULMU	O ZBEKISTON DAVLAT JAHON TILLARI UNIVERSITET	Uzbekistan
TNUS	THAI NGUYEN UNIVERSITY OF SCIENCES	Vietnam
VNU-HUS	VIETNAM NATIONAL UNIVERSITY - HANOI UNIVERSITY OF SCIENCE	Vietnam
CBU	COPPERBELT UNIVERSITY	Zambia



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3. CONTACT PERSONS:

The contact persons at the universities are:

Please check <https://www5.uva.es/uvamobplus/publico/contact>

4. AREAS OF STUDY

All the areas of study are eligible within this project. However, some universities have declared their priority areas for their students and staff in order to apply for a mobility grant.

Please check the priority areas document on the following document:

<https://www5.uva.es/uvamobplus/files/priorityAreas.pdf>

5. CALLS FOR MOBILITY GRANTS FOR PARTNER COUNTRIES:

The first Call for grants will be opened from September 19th, 2018 until October 19th, 2018 (23:59 Central European Time). It is opened for undergraduate, master and doctorate students, as well as for academic and teaching staff from partner countries.

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6. DISTRIBUTION OF SCHOLARSHIPS:

COUNTRY	UNIVERSITIES	AVAILABLE GRANTS FOR STUDENTS	AVAILABLE GRANTS FOR STAFF
ALBANIA	UET / UT	7	0
ARMENIA	ASPU	1	0
AZERBAIJAN	ATMU (students) / BHOS (staff)	1	2
BELARUS	BSPU	1	0
BELIZE	UB	1	0
BOLIVIA	UATF	1	1
CAPE VERDE	UNICV / UNIMINDELO	3	1
CUBA	UO	0	1
EL SALVADOR	UES	0	1
FIJI	FNU / USP	2	0
GABON	USTM	4	0
GEORGIA	CULTD	1	0
JAMAICA	UWI	3	0
KAZAKHSTAN	KAZNU	0	1
NIGERIA	UNN	2	0
PAPUA NEW GUINEA	UNITECH	3	0
SOUTH AFRICA	DUT / UWC	3	0
TRINIDAD AND TOBAGO	UWI_TT	0	1
TUNISIA	ENIC / USFAX	0	2
UKRAINE	BNMU / CNUT / IFNMU / NURE / UNFU	4	0
VIETNAM	VNU-HUS / TNUS	4	2
ZAMBIA	CBU	2	1
TOTAL		43	13

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7. CANDIDATE ELIGIBILITY CRITERIA:

In order to be eligible, undergraduate, master and doctorate candidates must meet the following requirements:

Must be officially enrolled in one of the Partner universities in studies leading to a recognised degree (undergraduate, master or doctorate):

- Undergraduate candidates: must be officially enrolled in a Degree / Bachelor at the sending institution; must have completed at least one year of their studies; the area of study chosen by the students for their mobility at the UVa must be relevant to the Degree / Bachelor at their home university.
- Master candidates: must be officially enrolled in a Master at the sending institution; the area of study chosen by the students for their mobility at the UVa must be relevant to the Master at their home university.
- Doctorate candidates: must be officially enrolled in a Doctorate at the sending institution; the area of study chosen by the students for their mobility at the UVa must be relevant to the Doctorate at their home university.

Traineeships are not eligible under this project.

In order to be eligible, applicants for academic or administrative ("staff") stays must meet the following requirements:

Staff candidates (Teaching and Administrative) must be staff working in the sending institution.

IMPORTANT: please check if your Home University has declared any priority area. See point 4.



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8. AMOUNT OF THE GRANT

The Erasmus+ ICM grants cover the following:

- One return trip from your country to the host university.
In all instances, the point of arrival will be the UVA
- Grant:
 - Students (undergraduate, master, doctorate): 800 euros / month
 - Staff (academic and administrative): 120 euros/day
- Academic fees at the host university
- Medical insurance: full medical insurance policy covering illness, accidents, and repatriation in the event of death.

9. SUBMISSION OF GRANT APPLICATION

Applications for grants should be made through the webpage <https://www5.uva.es/uvamobplus/> and the whole process is conducted **online** (applications may not be submitted by either fax or email).

In order to apply for the grant, it is important to follow these steps:

- Check the eligibility criteria so as to ensure that you meet the requirements to apply for the grant.
- Check the distribution of grants by countries and universities. You should also contact your university to check the priority areas
- Check the courses available at the UVA. You may only apply for a grant for study programmes for the courses listed.
- Check the information concerning the documents to be submitted when applying for the grant. All the required documents must be scanned and uploaded with the application.
- All the required documents must be submitted in English or Spanish

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10. EVALUATION OF APPLICATIONS AND AWARDING OF GRANTS

Once the period for submission of applications has concluded, home universities shall conduct a check to ensure that candidates meet the formal requirements and that documents are in order and have been submitted in full before proceeding to validate candidates. Those candidates who are validated shall then form part of the selection process.

During the first stage of the selection process, host and home universities will assess the applications. The evaluation will be made according to the following criteria:

- Academic performance (Bachelor and Master): 60% (0-100)
- Teaching / research background (Doctorate and Teaching Staff): 60% (0-100)
- Professional background (Administrative Staff): 60% (0-100)
- Motivation (for all candidates): 20% (0-100)
- Relevance of the proposal (for all candidates): 20% (0-100)

If any academic offer has special language requirements it will be indicated the call. Language requirements are not a selection criterion but a requirement sine qua non.

If the candidate comes from a disadvantaged socio-economic background it must be indicated in the evaluation (there is a specific question). During the final selection, with equivalent academic level, preference should be assigned to students from disadvantaged backgrounds.

All candidates (selected, rejected and waiting list) will be communicated the results after November 15, 2018.



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11. DOCUMENTS REQUIRED TO APPLY FOR A GRANT:

In order to apply for a grant, a scanned copy of the various documents described below should be uploaded. Some of these are general documents, common to all types of grant, whereas others are specific to each type of grant.

General documents to be submitted by all applicants:

- Photo
- Passport or national identity document
- Curriculum vitae, following the EUROPASS model
<http://europass.cedefop.europa.eu/es/documents/curriculum-vitae>
- Letter of recommendation
- Transcript of Records (for undergraduate / master / doctorate students). In the case of undergraduate candidates, certificates should clearly show that applicants have completed the first year of their university studies
- Certificate of enrolment at the home university
- Certificates accrediting language skills.
- Signed proposal
- Letter of invitation (only for staff)
- If you are in an unfavourable financial or social situation, you should submit documents accrediting that this is the case.
- Disabled students should submit a document as a proof of their disability
- Letter of motivation

DEADLINE FOR SUBMISSION OF APPLICATIONS:

The period for submission of applications commences on September 19th, 2018 and concludes on October 19th, 2018 (23:59 CET)

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